



الجامعة العربية المفتوحة Arab Open University

مملكة البحرين
Kingdom of Bahrain

Admission Policy at Arab Open University - Kingdom of Bahrain

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Article (1): Nomenclature

This Policy is titled as the “Arab Open University, Kingdom of Bahrain Admission Policy.”

Article (2): Definitions

The following terms shall have the meanings indicated next to each of them, unless the context indicates otherwise:

AOU	Arab Open University
AOU - Bahrain	Arab Open University in the Kingdom of Bahrain
Academic Regulations	Academic regulations adopted by Arab Open University
Faculty	Faculty of the concerned Academic Program in the Kingdom of Bahrain

Article (3): Purpose of the Policy

This Policy sets out the principles and mechanism followed by the Arab Open University in the Kingdom of Bahrain to admit students.

Article (4): Conditions for Students' Admission

The conditions for admission to Arab Open University – Kingdom of Bahrain include the following:

1. The applicant must possess a high school diploma or its equivalent, provided that the certificate is accredited by the Ministry of Education in the Kingdom of Bahrain.
2. The applicant must take the Arab Open University's English language placement test, or submit an evidence of passing one of the internationally accredited English language tests, in accordance with the following table:

Exam	Type	Minimum Score
TOEFL	Paper Exam	477
	Computer-based Exam	153
	Web-based Exam	53
IELTS	-	4.5

3. Applicants with high school diploma from the literary track cannot apply to the Faculty of Information Technology.

Article (5): Admission Mechanism

Students are admitted according to the admission cap set by the General Secretariat of the Higher Education Council in the Kingdom of Bahrain, as follows:

1. The specific admission cap for each Faculty is determined by the AOU-Bahrain Admission Committee.
2. Applications are reviewed according to the first preference of all applicants by the concerned Faculty, and then accepted students are determined according to the principles and criteria followed by each Faculty.
3. In the event that a Faculty does not meet the required number of candidates, the second preference of the rejected applications is considered, and then the accepted applications are determined according to the principles and criteria followed by each Faculty.
4. Accepted applications from all faculties are presented and discussed at a meeting of the admission committee, and then final decisions are issued.

Article (6): Admission Criteria

Students are admitted into AOU-Bahrain faculties based on the following criteria:

1. Priority in admission is given to students with special needs whose eligibility for admission to the University has been approved by the Committee for Special Needs.
2. The applicants who meet admission criteria and have not been accepted due to admission cap have the priority of admission in the subsequent academic semester if they apply to the university one again.
3. If the number of applicants exceeds the specified admission cap, they are classified based on to the criteria adopted in each academic faculty, which are as follows:

A- Faculty of Business Administration:

1. The percentage achieved by the student in the General Secondary Certificate or its equivalent.
2. The percentage achieved by the student in the English language placement test of Arab Open University or one of the internationally accredited English language exams.

B- Faculty of Information Technology:

1. The percentage achieved by the student in the General Secondary Certificate or its equivalent.
2. The percentage achieved by the student in the English language placement test of Arab Open University or one of the internationally accredited English language exams.
3. The percentage achieved by the student in the mathematics courses of the General Secondary Certificate.

C- Faculty of Language Studies:

1. The percentage achieved by the student in the General Secondary Certificate or its equivalent. This criterion is given 10% weight.
2. The percentage achieved by the student in the English language placement test of Arab Open University or one of the internationally accredited English language exams. This criterion is given 60% weight.
3. The percentage achieved by the student in the English language courses of the General Secondary Certificate. This criterion is given 30% weight.

Article (7): Appeal

The applicants who have not been admitted to the university are entitled to apply for appeals to the "Head of Admission, Registration and Examinations" in the Kingdom of Bahrain, who will in turn deal with cases as agreed upon with the Admission Committee and submit them to the Committee when necessary to take the needed action.

Article (8): General Provisions

1. This policy supersedes the previous regulations regarding "Students' Admission to Arab Open University in the Kingdom of Bahrain".
2. All concerned parties are responsible for implementing the provisions issued under this policy.
3. The Admission Committee decided on any exceptional cases not referred to in this policy.